

# ATTENTION BUILDERS AND CONTRACTORS:

Due to several instances in the recent past and at the request of the Windsor Board of Adjustment/Board of Appeals, which is the board that considers variance requests pertaining to structures being constructed too close to property lines, please note the following information:

As of August 10, 2006, the Town of Windsor adopted a new policy and the attached form for all setback and offset certifications for all new structures with in the Town of Windsor.

PLEASE NOTE THAT THIS SETBACK CERTIFICATION MUST BE COMPLETED AND SUBMITTED TO SAFEbuilt Colorado, Inc. **PRIOR TO INSPECTION AND APPROVAL OF UNDERGROUND PLUMBING** AND **NO FRAMING MAY BEGIN** UNTIL THIS FORM IS APPROVED AND ON FILE.

Thank you very much for your cooperation with and attention to this most important matter, and if you have any questions regarding this procedure, please do not hesitate to contact Joy Liberty-Anglado (970) 686-7476.

# Town of Windsor Planning Department

301 Walnut Street, Windsor, Colorado 80550

Phone 970/686-7476 Fax 970/686-7180



## SETBACK CERTIFICATION

**THIS COMPLETED FORM MUST BE SUBMITTED FOR APPROVAL PRIOR TO THE UNDERGROUND PLUMBING INSPECTION (BEFORE INSTALLATION OF ANY FRAMING)**

Date: \_\_\_\_\_ Building Permit # \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Address: \_\_\_\_\_ Windsor,  
Colorado

On \_\_\_\_\_, a field crew measured the  
(Date)

setbacks (distances from all property lines along streets) and offsets (distances from all property lines that are not along streets) for the above referenced property and found them to be in compliance with the approved plans and the requirements of the Windsor Municipal Code.

BY: \_\_\_\_\_ (SEAL)  
Surveyor/Engineer

## CONTRACTOR CERTIFICATION

I, \_\_\_\_\_ representing \_\_\_\_\_  
(PRINT Name and title) (Contractor/Builder)

have reviewed the setback certification and the approved plans for the above referenced project and concur that the location of this structure is in conformance with the approved plans and the setback and offset requirements of the Windsor Municipal Code. Furthermore, I hereby certify that all portion(s) of the structure to be framed including, but not limited to, garages, porches, decks, cantilevers, bay windows or other structures, shall maintain compliance with said setback and offset requirements.

BY: \_\_\_\_\_  
Date